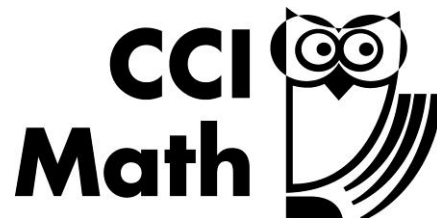


# CCI Mathematics Department

## Late Assignment Policy



### NOTES

- This policy is for assignments. It does not include quizzes or tests.
- Math assignments tend to differ from assignments in other departments because they tend to be shorter in length, more frequent, shorter in time required to complete and weighted as a smaller portion of the student's mark.

#### 1. Expectations for Completion

- Clearly described to the class.
- Clearly indicated on the handout and in the classroom.

#### 2. Support Strategies for Completion

- Include some time in class.
- Extra help: peers or other people, online, class teacher.

#### 3. Procedure for Late Assignments

- Student has the responsibility to communicate with the teacher explanations for late assignments and a plan for submission. Otherwise the result will be a mark of zero.

#### 4. Possible Consequences

- Will include 10% deduction on the first day, 5% per day deduction for each subsequent day, up to a maximum deduction of 50%.
- When the assignment has been marked and returned to the class, the result will be a mark of zero.